

ENTRY METHOD: RANDOM DRAW

At the draw date, if the entry of German Shepherd Dogs (GSDs) is less than the overall trial limit, all GSDs will be accepted into the trial and the remaining entries will be subject to a draw. If the GSD entry on the draw date exceeds the trial limit, the GSD entries will be subject to a draw; and entries for all other breeds will be returned.

Entries for the random draw will be taken between Aug. 1, 2018 at noon (Central Standard Time, CST) and Aug. 13, 2018 at noon (CST). The drawing will be held Aug. 15, 2018 at noon CST at Wilmar Public Library, 410 5th St. SW, Wilmar, MN. The Closing Date will be Sept. 19, 2018 at noon CST.

Envelopes/transactions containing entries for more than the ten (10) dog maximum and/or entries received prior to the opening date shall be treated as an invalid entry and shall be returned to the sender. If necessary, a draw for a wait list will be held from the remaining entries after limits have been reached.

PREMIUM LIST



German Shepherd Dog Club of Minneapolis – St. Paul (GSDC-MSP)

(Licensed by the American Kennel Club)



**Container, Interior and Buried Hides Elements
Novice and Advanced Trials**

Oct. 6-7, 2018

Two Shows Each Day, Held Concurrently

Oct. 6, 2018 Event # 2018199836 **Oct. 6, 2018** Event # 2018199835

Oct. 7, 2018 Event # 2018199838 **Oct. 7, 2018** Event # 2018199837

All Breed Obedience

2357 Ventura Drive
Woodbury, MN

ENTRY LIMITS: 125 entries per trial

To be held Indoors /Outdoors

Trial Hours:

Saturday: 8:00 a.m. to 5:00 p.m.

Sunday: 8:00 a.m. to 5:00 p.m.

Check-in from 8:00-8:30 a.m. daily

Handler's Briefing at 9:00 a.m., first dog to follow

Judges:

Holly Bushard – Moose Lake, MN
Sharon Middendorf – St. Paul, MN



**AMERICAN
KENNEL CLUB**

CERTIFICATION

Permission is granted by the American Kennel Club for the holding of this event under American Kennel Club rules and regulations.

Gina DiNardo, Secretary

**OFFICERS OF THE GERMAN SHEPHERD DOG CLUB OF
MINNEAPOLIS AND ST. PAUL (GSDCMSP)**

President Michael Metz
 Vice President Steve Bloom
 Secretary..... Sarah Falk 316 Adams Ave S., Edina, MN 55343
 Treasurer..... Laura Meyer

TRIAL CHAIRPERSON	TRIAL SECRETARY
Sarah Falk 316 Adams Ave S Edina, MN 55343 sarahfalk4GSD@gmail.com 952-412-4156	Barb Kelm 8752 37 th Ave SE Kandiyohi, MN 56251 madamsecretary72@gmail.com 651-454-4772

EVENT COMMITTEE

Sarah Falk, Linda Salava, David Mielke, Linda Stello, Kristine Lower, Melissa McIntyre, Laura Herweyer, Taylor Schnichels (attendance at show and committee members may change based on availability)

JUDGES AND ASSIGNMENTS

<p>Holly Bushard, #102332 Moose Lake, MN</p> <p><u>Oct. 6, Show 1 & 2 concurrently</u> Container – Novice Container – Advanced Interior – Novice Interior – Advanced</p> <p><u>Oct. 7 Show 1 & 2 concurrently</u> Buried - Novice Buried – Advanced</p>	<p>Sharon Middendorf #102420 St. Paul, MN</p> <p><u>Oct. 6 Show 1 & 2 concurrently</u> Buried - Novice Buried - Advanced</p> <p><u>Oct. 7 Show 1 & 2 concurrently</u> Container – Novice Container – Advanced Interior – Novice Interior - Advanced</p>
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VETERINARIAN ON CALL

Animal Emergency & Referral Care of Minnesota

(5.3 miles from Trial Site)

1163 Helmo Ave N

Oakdale, MN 55128

651-501-3766

Open 24 Hours

EMERGENCY SERVICES

Fire/ Ambulance/Police: **911**

Local Hospital: Woodwinds Health Campus

(1.3 miles from Trial Site)

1925 Woodwinds Drive

Woodbury, MN 55125

651-232-0228

Emergency Room Open 24 Hours

CLASSES OFFERED & JUDGING TIMES

Saturday, Oct. 6		Sunday, Oct. 7	
Trial #1: 9:30 a.m.	Trial #2: 9:30 a.m.	Trial #1: 9:30 a.m.	Trial #2: 9:30 a.m.
Container Novice A/B	Container Novice A/B	Container Novice A/B	Container Novice A/B
Container Advanced	Container Advanced	Container Advanced	Container Advanced
Buried Novice A/B	Buried Novice A/B	Buried Novice A/B	Buried Novice A/B
Buried Advanced	Buried Advanced	Buried Advanced	Buried Advanced
Interior Novice A/B	Interior Novice A/B	Interior Novice A/B	Interior Novice A/B
Interior Advanced	Interior Advanced	Interior Advanced	Interior Advanced
Handler's Briefing at 9:00 a.m.; first dog to follow			

Move Ups between Saturday and Sunday Trials WILL be offered but not between trials on the same day. AKC transfer forms must be completed and should be filed with the trial secretary by the close of the trial on Saturday, but must be filed at least one (1) hour before the first run of the day on Sunday.

DOGS ELIGIBLE TO ENTER

This trial is open to all dogs SIX (6) months of age or older that are registered with the American Kennel Club or that have AKC Limited Registration, Purebred Alternative Listing/Indefinite Listing Privileges (PAL/ILP), an AKC Canine Partners listing number or approved Foundation Stock Service (FSS) breeds are eligible to participate.

Dogs with a Purebred Alternative Listing/Indefinite Listing Privileges (PAL/ILP) or an AKC Canine Partners listing number must be spayed or neutered in order to compete.

As listed on first page under "Entry Method; Random Draw", GSDs are given preference for entry. At the draw date, if the entry of German Shepherd Dogs (GSDs) is less than the overall trial limit, all GSDs will be accepted into the trial and the remaining entries will be subject to a draw. If the GSD entry on the draw date exceeds the trial limit, the GSD entries will be subject to a draw; and entries for all other breeds will be returned.

Dogs with physical challenges (including amputees) are eligible to participate provided that, in the opinion of the judge, the dog displays no sign of physical discomfort and can safely complete the search. Deaf and blind dogs are allowed to enter. Females in season may not participate, aggressive dogs, or dogs suffering from an injury, or illness which may affect the dog's physical or mental performance may not participate. No dog shall compete if it is sutured, bandaged, or has any visible wounds.

ENTRY FEES

*an entry is defined as a single run by a single dog, in a single class. Entry fees include a \$3.50 per run AKC recording fee.

Each entry* \$25

Mail entry forms and fees to:

Barb Kelm
8752 37th Ave. SE
Kandiyohi, MN 56251

Please make checks payable to the **German Shepherd Dog Club of Minneapolis and St. Paul (GSDCMSP)**.

No entries will be accepted by phone, email, fax, or hand delivery. Express mail entries must include the signature waiver allowing them to be left at the secretary's address. Inquiries may be directed to Barb Kelm at madamsecretary72@gmail.com. No entry shall be made and no entry shall be accepted which specifies any conditions as to its acceptance.

Illegible entries will not be processed and will be returned to the exhibitor. Returned checks do not constitute a valid entry and the Trial Secretary will add a \$25.00 collection fee to the amount of each returned check.

WAIT LIST INFORMATION

GSDCMSP is offering a wait list to fill openings created by withdrawn entries after the trial's closing date/time. A maximum of **50 entries per day** will be placed on the club's wait list. All entries, including wait listed entries, must be received by the Trial Secretary prior to **Sept. 19, 2018**. No entries may be withdrawn with a refund after closing on Sept. 19, 2018. If a withdrawn entry is replaced by a wait listed entry, a full refund will be issued for the withdrawn entry. Any wait listed entry that does not move off the wait list into the trial will receive a full refund.

STAGING AREA, HANDLER'S BRIEFING, AND WARM-UP INFORMATION

Staging Area will be out of view of search area(s). Staging area will include crating, warm-up and waiting area, as well as the secretary table for check-ins and posting of running order and results.

The **Handler's Briefing** will take place in view of the search area prior to the start of each class, after the hide(s) have been set and after the Demo Dog has run. In the Handler's Briefing the judge will explain if there's an off-leash option, number of hides, maximum height of hides and maximum time for the search. **NO DOGS** are to be present during the Handler's Briefing.

A **warm-up area** will be available consisting of ONE marked container of each odor being tested at the trial and may also consist of blanks containers. Exhibitors should limit their warm-up to (2) two minutes or less. The warm-up area is to be used exclusively for warming up the handler-dog team prior to their run, or for recovery after the run. The warm-up area is not for training or relieving of the dog.

SEARCH AREAS AND RING CONDITIONS

Search areas may be of any shape and size as specified in the Regulations for each class.

Search Area Conditions: Searches may be indoors, on matted, carpeted, or tiled surfaces, or outdoors on grass, gravel, earth, concrete, or asphalt surfaces.

Search Area Sizes: As follows (as designated by the Regulations for AKC Scent Work): Container Novice: 250-400 sq ft., Container Advanced: 400-600 sq ft.; Interior Novice 100-200 sq ft., Interior Advanced 200-400 sq ft.; Buried Novice 150-200 sq ft., Buried Advanced 150-200 sq ft.

ADDITIONAL SITE INFORMATION

Trial Conditions: Dog and handler teams should be fit physically to negotiate a variety of surfaces and distance to participate in this trial. Teams should expect to encounter and navigate any number of surfaces, including, but not limited to, concrete, asphalt, gravel, carpet, linoleum, tile, cement, gymnasium flooring, steps, inclines, declines, uneven floor or ground and slippery surfaces. Handlers should be prepared to deal all types of weather conditions common or uncommon to the locality, including heat, cold, rain, hail, freezing rain and snow. Trials will require dog and handler to teams to walk from their crating area, to the staging area and to the eventual search location and back to their crating area; often this requires several minutes of walking over variable natural or man-made surfaces and over long distances. Participants should expect to spend most of the day outside or in their vehicles. Participants will spend the majority of the day outside with their dog crated in their vehicle or near their vehicle. Bring materials to accommodate this environmental factor, and research the area to deal with any weather or other nature encounters. Handlers agree that they are entering this trial at their own risk. Lunch will not be provided for purchase, participants must bring their own sustenance and refreshment.

Trial Site: It is not appropriate to visit the trial location prior to the trial date. Many search locations are real-life environments and such visits may risk the host losing the opportunity to use the location in the future.

Possession of Odors and Training: Chapter 5. Section 26 of the Scent Work Regulations state, "No person other than those engaged in the administration of a trial shall be in possession of any target odor when on the trial grounds. There shall be no

training on the grounds of the AKC Scent Work trial, other than the designated warm-up area”.

Spectators. Spectators are encouraged; however viewing of some search areas may be limited due to space (judges’ discretion). Where space is not a concern, any person not handling a dog in the current class, or any person who has already completed their run in the class may choose to watch from the spectator area; provided they are not disruptive to the exhibitors. Spectators who are disruptive may be asked to leave the search area by the judge. No dogs are not allowed near the search areas, unless they are near the search area in a staging area as designated for the trial by the judge. Handlers may not watch other exhibitors from their class prior to their run. No one outside the search area may assist the handler or disclose the location of the hide. Spectators who intentionally or unintentionally give aid to a team may be asked to leave the area by the judge. Spectators are forbidden to discuss details of the search, or post about it to social media, until the completion of the class.

Indoor Crating Space will not be available, all exhibitors must plan to crate outside in the parking lot. For safety reasons, all dogs on the trial site must be secured at all times when they are not competing, or being exercised (exercise on a 6’ or shorter lead). Please bring materials to make your dog comfortable for outdoor crating; whether the outdoor conditions are hot, cold, or raining (plan for all weather). Crates may not be left overnight.

Exhibitors are responsible for cleaning up after their dog(s). Any exhibitor failing to do so may be excused without benefit of refund if the Event Committee deems the exhibitor to be in violation of this requirement. Cleaning supplies and disposal sites will be available at various locations around the show grounds.

RIBBONS, AWARDS, AND PRIZES

Placement ribbons will be awarded in each class as follows:

<i>First Place</i>	<i>Blue</i>
<i>Second Place</i>	<i>Red</i>
<i>Third Place</i>	<i>Yellow</i>
<i>Fourth Place</i>	<i>White</i>
<i>Qualifying Score</i>	<i>Dark Green</i>

A **New Title single ribbon rosette** will be awarded to all dog and handler teams finishing a Novice title. A **New Title rosette** will be awarded to all dog and handler teams finishing an Advanced title.

High in Trial

Only teams who participate in all elements offered (Container, Interior and Buried), and qualify in each are eligible to win **High in Trial**. One High in Trial winner is chosen per level; Novice A, Novice B, and Advanced (there is a separate High in Trial for the Novice A and Novice B).

In addition to High in Trial, GSDCMSP will award **High Scoring German Shepherd Dog** (GSD). Only teams who participate in all elements offered (Container, Interior and Buried) and qualify in each, and are a registered purebred German Shepherd are eligible to win High Scoring GSD. One High Scoring GSD is chosen per level (Novice A, Novice B and Advanced).

The High in Trial/High Scoring GSD is determined by adding the team’s faults across the elements. If there is a tie based on faults, then the team’s times across the elements will be summed and the faster-finishing team will win.

Teams winning High in Trial will be awarded a rosette and a dog toy. Teams winning High Scoring GSD in Trial will be awarded a rosette and a dog toy.

All exhibitors should obtain a copy of the Regulations for Scent Work, by downloading them here: <http://images.akc.org/pdf/rulebooks/RSW001.pdf>

NOTICE TO EXHIBITORS

SAFETY, BEHAVIOR and LIABILITY

The safety of the dog is our primary concern. By entering this trial, exhibitors acknowledge that they are familiar with the rules and regulations of this sport, and that their dogs are familiar with and able to perform all searches safely. **It is expressly understood** that exhibitors alone are responsible for the behavior of their dogs and/or children. Any exhibitor whose dogs and/or children create an unnecessary disturbance or repeatedly engage in unsafe or disruptive behavior may, at the discretion of the trial committee, be asked to leave the show site. In such case, no refund of any fees paid will be made. The German Shepherd Dog Club of Minneapolis and St. Paul (GSDCMSP) and its agents, employees, etc., will assume no responsibilities for any loss, damage or injury sustained by exhibitors or handlers, or to any of their dogs or property and further assumes no responsibility for injury to children. The GSDCMSP reserves the right to decline entries for cause and may remove any dog on account of aggression. No one shall have any recourse or claim against the GSDCMSP or any official thereof.

Collars, Leashes and Harnesses. During searches, dogs must wear a properly fitted collar or harness approved by the judge. A wearable camera such as a Go Pro may be mounted to the dog's harness, if desired. Leashes may be of any length and/or retractable. The leash should be made of plain, pliable material.

All dogs must be on leash at all times, and retractable leashes may not be used when on trial grounds (except during judged searches). Handlers are required to keep their dog's leash length to 6' or shorter when walking their dog on the trial grounds, including walking to and from search areas. During on-leash searches the handler may then opt to let out the leash and use a longer lead. Dogs must enter and exit the search area with the leash attached to the collar or harness, including when waiting in the search area before and after the search. An off-leash option may be offered at the discretion of the judge, only if the area is completely enclosed.

REFUNDS

No entry fee will be refunded if the trial cannot open or be completed by reason of riots, civil disturbances, fire, an act of God, public emergency, act of a public enemy, or any other cause beyond the control of the organizing committee. No entry fee will be refunded in the event a dog is absent, disqualified, excused, or barred from competition by the action of the Trial Committee. Dogs pulled after closing because of injury or other medical condition are not eligible for a refund.

Bitches in season will be refunded the full entry fee. Notification in writing must be given to the Trial Secretary no later than one half hour prior to the start of the first class of the day of the trial.

RINGSIDE

Judges are not required to wait for dogs. The Owner of each dog is solely responsible for having it ready at the search area when it is to be judged. The Club has no responsibility to provide service through a public address system or stewards or runners for the purpose of calling or locating dogs that are not brought into the ring when required.

EXHIBITOR CHECK-IN: At check-in you will receive your armband number. Once the time and location for check-in is determined all exhibitors will be notified by email.

Exhibitors MUST check-in EACH day they are entered.

Claims will be arbitrated as set forth on the Official AKC Entry Form for this event.

"Exhibitors should follow their veterinarian's recommendation to assure their dogs are free of internal and external parasites, any communicable diseases, and have appropriate vaccinations." Additionally, clubs should include any specific local or state health requirements; for example, proof of rabies vaccination.

HOTEL INFORMATION

The below list is a sampling of nearby hotels in the area that accept dogs (subject to change); or look online at www.bringfido.com. Contact hotels for rates and availability.

La Quinta Inn and Suites Woodbury (no pet fee) 700 Bielenberg Dr., Woodbury, **651-264-0144** (2 miles from show site, www.laquintawoodbury.com)

Motel 6 St Paul I-94 (no pet fee) 1739 Old Hudson Rd., St. Paul, MN **651-771-5566** (4.9 miles from show site) www.motel6.com

Best Western Regency Plaza Hotel St. Paul East (\$30 pet day pet fee, 2 dog limit, 80 lb. weight limit, \$150 refundable deposit required) 970 Helena Ave. N., Oakdale, MN **651-578-8466** (4.1 miles from show site) www.bestwestern.com

Extended Stay America Minneapolis- Woodbury (\$25 fee, 2 pet limit, pets not to exceed 36" in length and 36" in height) 10020 Hudson Rd., Woodbury, MN **651-501-1085** (3.9 miles from show site) www.extendedstayamerica.com

AmericInn by Wyndham Inver Grove Heights (\$50 pet fee, 2 pet limit, 50 lb. weight limit) 5861 Blaine Ave. Inver Grove Heights, MN **651-450-7511**

RV Parking is not available at this site.

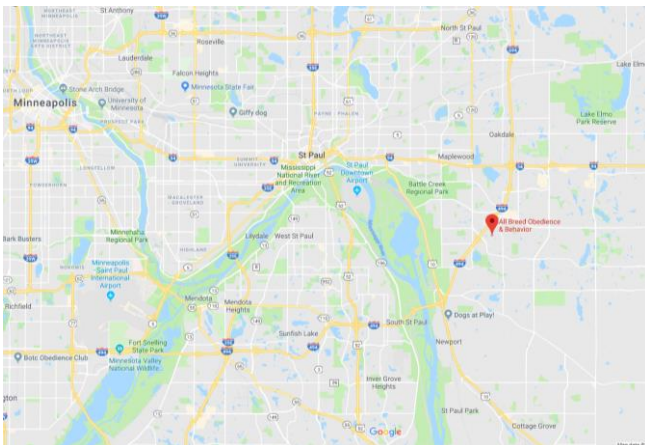
DIRECTIONS TO THE TRIAL SITE

All Breed Obedience is approximately 10 miles east of downtown St. Paul and is approximately three miles south of the intersection of Interstates 94 and 494 in Woodbury, Minnesota.

Directions from the North: Take I-494 South, take the Lake Road exit (exit 60). Continue on Lake Road. Turn left onto Wooddale Road. Turn Right onto Ventura Drive. All Breed Obedience will be on your left.

Directions from the South: Take I-494 North, take the Lake Road exit (exit 60). Continue straight on to Wooddale Road, Turn Right onto Ventura Drive. All Breed Obedience will be on your left.

MAP



AKC SCENT WORK ENTRY FORM



Send to:
Barb Kelm
8752 37th Ave. SE
Kandiyohi, MN 56251

	Container	Interior	Buried
Saturday Oct. 6, 2018	<input type="checkbox"/> Novice A <input type="checkbox"/> Novice B <input type="checkbox"/> Advanced	<input type="checkbox"/> Novice A <input type="checkbox"/> Novice B <input type="checkbox"/> Advanced	<input type="checkbox"/> Novice A <input type="checkbox"/> Novice B <input type="checkbox"/> Advanced
Saturday Oct. 6, 2018	<input type="checkbox"/> Novice A <input type="checkbox"/> Novice B <input type="checkbox"/> Advanced	<input type="checkbox"/> Novice A <input type="checkbox"/> Novice B <input type="checkbox"/> Advanced	<input type="checkbox"/> Novice A <input type="checkbox"/> Novice B <input type="checkbox"/> Advanced
Sunday Oct. 7, 2018	<input type="checkbox"/> Novice A <input type="checkbox"/> Novice B <input type="checkbox"/> Advanced	<input type="checkbox"/> Novice A <input type="checkbox"/> Novice B <input type="checkbox"/> Advanced	<input type="checkbox"/> Novice A <input type="checkbox"/> Novice B <input type="checkbox"/> Advanced
Sunday Oct. 7, 2018	<input type="checkbox"/> Novice A <input type="checkbox"/> Novice B <input type="checkbox"/> Advanced	<input type="checkbox"/> Novice A <input type="checkbox"/> Novice B <input type="checkbox"/> Advanced	<input type="checkbox"/> Novice A <input type="checkbox"/> Novice B <input type="checkbox"/> Advanced

Entry fees: \$25 per class
Make checks payable to GSDCMSP

of classes entered: _____ **X \$25** **\$** _____

Total due

Trial Secretary will add a \$25.00 collection fee to the amount of each returned check.

AKC Registered Name		Registration Number	
		<input type="checkbox"/> AKC/PAL/ILP/CP <input type="checkbox"/> Foreign	
Call name	Date of birth	Sex	
Breed	Variety		
Breeder			
Sire			
Dam			
Owner			
Owner's Address			
City	State	Zip	
Telephone	Email		
Handler name (if different from owner):		Junior Handler # (if applicable):	

Fields marked in blue are REQUIRED.

Fields marked in gray must be completed if the information is known.

*****Be sure to read the Agreement and sign on the reverse. No form will be processed without your signature!*****

*****AKC Rules, Regulations, Policies and Guidelines are available on the American Kennel Club Web site,**

www.akc.org

AGREEMENT

I certify that I am the actual owner of the dog, or that I am the duly authorized agent of the actual owner whose name I have entered. In consideration of the acceptance of this entry, I (we) agree to abide by the rules and regulations of The American Kennel Club in effect at the time of this event, and any additional rules and regulations appearing in the premium list of this event and entry form and any decision made in accord with them. I (we) agree that the club holding this event has the right to refuse this entry for cause which the club shall deem sufficient. I (we) certify and represent that the dog entered is not a hazard to persons or other dogs. In consideration of the acceptance of this entry and of the holding of this event and of the opportunity to have the dog judged and to win prizes, ribbons, or trophies, I (we) agree to hold the AKC, the event-giving club, their members, directors, governors, officers, agents, superintendents or event secretary and the owner and/or lessor of the premises and any provider of services that are necessary to hold this event and any employees or volunteers of the aforementioned parties, and any AKC approved judge, judging at this event, harmless from any claim for loss or injury which may be alleged to have been caused directly or indirectly to any person or thing by the act of this dog while in or about the event premises or grounds or near any entrance thereto, and I (we) personally assume all responsibility and liability for any such claim; and I (we) further agree to hold the aforementioned parties harmless from any claim of loss, injury or damage to this dog.

Additionally, I (we) hereby assume the sole responsibility for and agree to indemnify, defend and save the aforementioned parties harmless from any and all loss and expense (including legal fees) by reason of the liability imposed by law upon any of the aforementioned parties for damage because of bodily injuries, including death at any time resulting therefrom, sustained by any person or persons, including myself (ourselves), or on account of damage to property, arising out of or in consequence of my (our) participation in this event, however such, injuries death or property damage may be caused, and whether or not the same may have been caused or may be alleged to have been caused by the negligence of the aforementioned parties or any of their employees, agents, or any other person. I (we) agree that the determination of whether the injury is serious shall be made by the event veterinarian and is binding on me (us). I (WE) AGREE THAT ANY CAUSE OF ACTION, CONTROVERSY OR CLAIM ARISING OUT OF OR RELATED TO THE ENTRY, EXHIBITION OR ATTENDANCE AT THE EVENT BETWEEN THE AKC AND THE EVENT-GIVING CLUB (UNLESS OTHERWISE STATED IN THIS PREMIUM LIST) AND MYSELF (OURSELVES) OR AS TO THE CONSTRUCTION, INTERPRETATION AND EFFECT OF THIS AGREEMENT SHALL BE SETTLED BY ARBITRATION PURSUANT TO THE APPLICABLE RULES OF THE AMERICAN ARBITRATION ASSOCIATION. HOWEVER, PRIOR TO ARBITRATION ALL APPLICABLE AKC BYLAWS, RULES, REGULATIONS, AND PROCEDURES MUST FIRST BE FOLLOWED AS SET FORTH IN THE AKC CHARTER AND BYLAWS, RULES, REGULATIONS, PUBLISHED POLICIES AND GUIDELINES.

INSTRUCTIONS

Entrants must have titled in lower classes in order to enter a higher class (to enter Advanced in an element, the Novice title must have been previously earned).

Entrants that have previously earned the same or higher level AKC Scent Work titles may enter lower level classes.

Novice A and Novice B

Novice A Classes are open to dogs who have not completed any title for that particular element, who have not completed a comparable title with another organization, and who have never worked as professional detection dogs. Novice B Classes are open to all dogs.

Special Awards: High in Trial and High Scoring GSD

Entrants must run in all elements to qualify for High in Trial (HIT) and High Scoring GSD.

Only purebred, registered German Shepherds are eligible for High Scoring GSD.

One HIT and one High Scoring GSD will be awarded per level (Novice A, Novice B, Advanced)

SIGN HERE: SIGNATURE of owner or his agent duly authorized to make this entry.

X: _____

Phone #: _____

Email: _____

In case of Emergency – Name: _____ **Phone #:** _____